

TOWN OF LOCKEPORT

EXPRESSION OF INTEREST

CANADA DAY COMMITTEE MEMBERS

The Town of Lockeport is seeking expressions of interest from residents and community-minded individuals who would like to become members of the **Town of Lockeport Canada Day Committee**.

The Canada Day Committee plays an important role in planning and delivering the Town's annual Canada Day celebrations and helping create a fun, welcoming and inclusive event for residents and visitors of all ages.

PURPOSE OF THE COMMITTEE

The Committee will work with the Town of Lockeport to assist with the planning, organization and delivery of Canada Day activities and celebrations.

Committee responsibilities may include:

- Assisting with the planning and coordination of Canada Day events and activities;
- Developing ideas for entertainment, activities and family programming;
- Assisting with fundraising and sponsorship initiatives;
- Helping identify and coordinate volunteers;
- Assisting with event promotion and communications;
- Working with Town staff and community organizations as required;
- Assisting with set-up, activities and clean-up associated with Canada Day events;
- Helping ensure activities are safe, welcoming and enjoyable for residents and visitors; and
- Attending Committee meetings and participating in discussions and decision-making.

WHO WE ARE LOOKING FOR

The Town welcomes expressions of interest from individuals who:

- Have an interest in supporting the community and Canada Day celebrations;
- Are willing to contribute their time, ideas and skills;
- Can work cooperatively with other Committee members, volunteers, Town staff and Council;
- Are dependable and willing to assist with event planning and activities;
- Have an interest or experience in event planning, fundraising, entertainment, recreation, communications, volunteer coordination or other related areas; and
- Are committed to creating a positive and inclusive community event.

Previous committee or event-planning experience is not required. The Town encourages anyone with an interest in helping to submit an Expression of Interest.

COMMITMENT

Committee members should be prepared to attend meetings as reasonably required throughout the year and participate in the planning and delivery of Canada Day activities.

Additional volunteer assistance may be required in the days leading up to, during and following the Canada Day celebrations.

EXPRESSION OF INTEREST

Individuals interested in serving on the Canada Day Committee are asked to provide the following information:

Name: _____

Address: _____

Telephone: _____

Email: _____

Why are you interested in serving on the Canada Day Committee?

What skills, experience or ideas would you bring to the Committee?

Are there particular areas of Canada Day planning or activities that you would be interested in assisting with?

SUBMISSION

Expressions of Interest may be submitted to:

Town of Lockeport

P.O. Box 189

Lockeport, Nova Scotia B0T 1L0

Email: townoflockeport@ns.sympatico.ca

Please submit your Expression of Interest by. October 2, 2026 at noon

Following the deadline, submissions will be reviewed and individuals selected to serve on the Committee will be contacted by the Town.

The Town of Lockeport appreciates the interest of all individuals who are willing to contribute their time and energy to making Canada Day a successful community celebration.

Help us make Canada Day in Lockeport a celebration for everyone!

Town of Lockeport

Date Issued: August 19, 2026